

Facilities Committee Meeting
Central office
April 16, 2014 / 4:00pm
Agenda

I. OPENING PROCEDURES

- A. Time- *Call to Order*
- B. *Recording of attendance by the Secretary*

II. APPROVAL OF MINUTES OF March 19, 2014

III. PRESENTATIONS / REPORTS

IV. CURRENT BUSINESS

- **Construction Manager RFP: update**

- **Chiller / Energy Conservation ESCO Project: update**

- **Middle School Security Cameras: update**

- **Lower Milford Roof: recommendation**

- **High School Insurance Claim: update**

- **Liberty Bell Asphalt: update**

- **Intermediate School Brick: update**

VI. VISITORS' COMMENTS

VII. ADJOURNMENT

Following is a list of projects planned for completion this spring and summer. All falls in the general budget and are being shown for information purposes only. Discussion is not planned. Specific questions will be addressed on any items.

- **High School Sign along 309** – No longer works – parts not available – LED replacement planned – LED sign does not meet zoning – waiver application, hearing and permits
- **Middle School Stage Curtains** – Replacement planned - dry rotting – installed 1969 – many repairs yearly – require fire retardant.
- **Zero-turn Mower** – Replacement – Problems with 10 year old LB mower – New to grounds and 3 year old to Lower Milford.
- **Track Repair** – Subsurface water causing bubbles in track. 2013 was not an issue – 2012 issues. Part of yearly maintenance
- **Asphalt Repair** – Winter was horrible on asphalt. Cracks will be sealed and pot holes repaired.
- **Cafeteria Table Replacement** – Cafeteria table replacement plan – safety concern – 10 will be replaced at the Middle School.
- **Building Numbering** – Safety recommendation – reflective numbering for doors and windows – have all numbers – to be installed before end of May.
- **Drainage Ongoing Investigation/Monitoring** – Ground water issues continue at Intermediate School and Middle School – One Call & dig by staff – engineer review source and possible source.
- **Fields & Grounds** – DryJect, top dress, seed, etc. – Godshall Mulch
- **Continuing Energy improvement** – Reported at 4/14 board meeting - \$50,000 grant – 160 hours – yearly savings after 3 years \$30,000 to \$150,000.
- **Carpet** – yearly carpet replacement plan
- **Gym Floor Refinish** – yearly floor screen and recoat rotation
- **Water Heater Replacement** – Liberty Bell – replace bad now replace second as needed
- **High School Stage Extension** – researching options to permanent wood construction
- **Middle School Roof Repair** – most seams bad – re-seam about \$10,000 per year – roof has 5 years life remaining.
- **Lower Milford Brick Repair** – Damage during snow removal – to be repaired May/June.
- **Summer Help** – Sue and Rita interview and hire approximately 35 part time workers for summer. Most are students – clean desks, lockers, paint, grounds work
- **Air Quality Testing** – Random Air Quality testing is performed at all buildings. Results are a lead indicator for developing problems associated with HVAC and building maintenance.